

**ODISHA MODEL TRIBAL EDUCATION SOCIETY (OMTES), BHUBANESWAR
ST & SC DEVELOPMENT, MINORITIES AND BACKWARD CLASSES WELFARE
DEPARTMENT**

No. 595 /OMTES, Bhubaneswar,
OMTES-EDU-EDU-0012-2025

Dated: 23.06.2025

From

Ms. Pranati Patro
Joint Director, OMTES

To

The Principals
(All functional EMRSs of Odisha)

Sub: Dissemination of Admission Guidelines for Lateral Entry to Class VII to IX reg.


Madam/Sir,

In inviting a reference to the subject cited above, I am to enclose herewith the Admission Guidelines for Lateral Entry of students to Class VII to IX in EMRSs of Odisha for the Academic year-2025-26.

Hence, you are requested to take necessary steps in this regard to fill up the vacant seats in your respective schools, if any.


Yours faithfully,

Encl: As above


23.6.25
Joint Director, OMTES


Memo. 596 Dated. 23.06.2025

Copy forwarded to the concerned PA ITDA/DWO for information and necessary action.


23.6.25
Joint Director, OMTES

Memo. 597 Dated. 23.06.2025

Copy forwarded to the concerned district Collector for kind information.


23.6.25
Joint Director, OMTES

GUIDELINES FOR LATERAL ADMISSION IN EKLAVYA MODEL RESIDENTIAL SCHOOLS

In supersession of all the guidelines governing admissions in Eklavya Model Residential Schools (EMRSs) that have been issued in the past by any of the Authority, the following guidelines are issued to have uniformity in lateral entry admissions in the Eklavya Model Residential Schools (EMRSs) for the academic session 2025-26.

Part – 1 Definitions

Unless the context suggests otherwise, the definition of the following terms used in these guidelines would be as below: -

- I. **“MoTA”** refers to Ministry of Tribal Affairs, Government of India.
- II. **“NESTS”** means the National Education Society for Tribal Students, an autonomous body (registered as a Society under the Societies Registration Act, XXI of 1860) set up by the Ministry of Tribal Affairs, Government of India, to plan, construct, establish, endow, review/monitor and advise the State/UT EMRS Societies to administer EMRSs.
- III. **“State/ UT EMRS Societies”** are the Societies set up by the respective State/ UT to administer EMRSs.
- IV. **“EMRS”** means Eklavya Model Residential Schools.
- V. **“CoE”** means Centre of Excellence
- VI. **“EMRSST”** means Eklavya Model Residential School Selection Test.
- VII. **“EMRSLT”** means Eklavya Model Residential School Lateral Entry Test.
- VIII. **“ST”** means Scheduled Tribes
- IX. **“PVTG”** means Particularly Vulnerable Tribal Group.
- X. **“DNT”** means Denotified Tribes.
- XI. **“NT”** means Nomadic Tribes
- XII. **“SNT”** means Semi-Nomadic Tribes.
- XIII. **“LWE”** refers to Left Wing Extremism.
- XIV. **Child with special needs and suffering from disability to be** determined as per the provision mentioned in RTE Act 2009 or as defined by the concerned State Govt.

Part 2 – General Guidelines for Lateral Entry in EMRS

2.1 Admission Eligibility:

The minimum and maximum age limit (as on 31st March of the year in which admission is sought) for admission in Eklavya Model Residential Schools in various classes is given below: (**Child born on 1st April shall also be considered.**)

Class	Minimum age on 31st March of the year in which admission is sought	Maximum age on 31st March of the year in which admission is sought
VII	11 years	14 years
VIII	12 years	15 years
IX	13 years	16 years

Note:

1. The maximum age limit can be relaxed by two years in case of Differently abled children by the State/UT EMRS Societies.

2.2 Admission for Class VII – IX

Lateral entry in EMRSs in the classes VII – IX will be allowed subject to availability of vacancies.

2.3 Procedure of Admission for Class VII – IX

Admission to Class VII – IX in EMRSs shall be done on the basis of an entrance test called EMRSLT (Eklavya Model Residential School Lateral Entry Test). The candidates desirous to get admission in class VII – IX in EMRSs shall have to appear and qualify the EMRSLT. Depending upon the availability of vacancies, the State/ UT EMRS Societies may allow EMRSs to conduct EMRSLT for the classes VII – IX in respect of the candidates seeking admission in their schools.

2.4 Reservations in Admission:

Lateral entry admission is allowed only against the vacant seats in classes VII, VIII, IX if any. As per the approval of the 15th GBM, the reservation in EMRSs is as under:

NATIONAL EDUCATIONAL SOCIETY FOR TRIBAL STUDENTS					
Revised reservation criteria in admission guidelines					
	Reservation Category for the State	In %	In terms of Seats		
			BLOCK (50%)	DISTRICT (30%)	STATE (20%)
(i)	ST Children	80	24	15	9
(ii)	Children belonging to PVTG communities.	5	2	1	0
(iii)	Children belonging to DNT/NT/SNT community.	5	2	1	0
(iv)	a) Children who have lost their parents to LWE*/insurgencies/ Covid	7	2	2	0
	b) Children of widows				
	c) Children of Divyang parent, orphan child etc.				
	d) Land donor	3	1	1	0
TOTAL		100	31	20	9
(v)	Children of Staff of EMRSs/ EMDBSs/CES/ Doctors/ Paramedical staff of Government Hospital serving in the same block	Over and above the sanctioned strength of 30 students per section per Class with the restriction of maximum 40 students in one section.			
Note:-					
1. * It includes citizens victim of LWE and Police/ Paramilitary/ Armed Forces					
2. 5% i.e 3 seats out of 60 are reserved for Children with Benchmark Disability. These seats shall be carved out @ 2 seats from ST and 1 seat from others.					
3. If candidates are not available either under (iv) a, b & c or (iv) d, the seats may be filled from any category of (iv) on merit					

It should be ensured that after the admission of lateral entry students, overall admission of students is as per reservation criteria.

2.5 Key notes for Lateral Entry Admission:

- (i) Lateral entry admission is allowed only against the vacant seats in classes VII, VIII and IX, if any. Vacancies may be assessed by considering the reservation criteria and the categories of existing

students. It should be ensured that after the admission of lateral entry students, overall admission of students is as per reservation criteria. For example, if five seats of boys and two seats of girls are vacant, selection for lateral entry admission is to be done by selecting 5 boys & 2 girls accordingly so that the ratio of boys & girls will be maintained as 1:1 as per policy of NESTS.

- (ii) Transgender category students shall not be denied admission subject to fulfillment of eligibility conditions. Transgender category to be considered under boys'/ girls' category depending upon the orientation towards either gender. Hostel accommodation, upon selection, shall also depend upon the same.
- (iii) If a child belongs to more than one reservation category then he/ she shall be allowed to avail the benefit of only one reservation category with the highest reservation percentage.
- (iv) The merit list for each category shall be prepared separately on the basis of the Selection Test. The cut off marks shall be different for different reservation categories and for boys' & girls.
- (v) Children of Staff of EMRSs/ Doctors/ Paramedical staff of Government Hospital serving in the same block shall be granted admission directly in any class in addition to Class VI.
- (vi) States/UT EMRS societies may include income as one of the eligibility criteria for admission to EMRSs, based on local requirements and conditions. The purpose of incorporating an income threshold is to deter ineligible cases. Additionally, it is mandatory for States/UTs EMRS societies to specify this income criterion when issuing the admission notification.

2.6 Composition of EMRSLT for Class VII – IX

The entrance test (EMRSLT), conducted in offline mode only, may be a pen-paper test of three hours duration with both objective & descriptive type questions from 5 sections. The questions for EMRSLT shall be asked from NCERT/ SCERT textbooks of preceding viz. Class VI-VIII in case of CBSE / State Board affiliated EMRSs respectively. There shall be total of 100 questions for 200 marks. The medium of instruction for the Examination is English/ Hindi/ Regional Language/ Bilingual.

Subject	Number of Questions	Marks
English	10	20
Hindi/ Regional Language	10	20
Mathematics	30	60
Science	30	60
Social Science	20	40
Total Marks	100	200

Additional time of 30 minutes will be allowed for "Divyang students" (differently-abled students).

Other modalities of EMRSLT shall be same as that of EMRSST.

2.7 De-Reservation

In case of insufficient registration/ non-registration/ insufficient selection in (EMRSST) or EMRSLT/ insufficient turn out for admissions, the seats reserved for a particular reservation category shall be de-reserved into other reservation categories as mentioned below:

Sl. No	Reservation Category	De-reserved into
1	ST Children	PVTGs
	If vacancy still exists	DNT/NT/SNT
	If vacancy still exists	Reservation category at Point No. iv.
2	PVTGs	ST Children
	If vacancy still exists	DNT/NT/SNT
	If vacancy still exists	Reservation category at Point No. iv.
3	DNT/NT/SNT	ST Children
	If vacancy still exists	PVTGs
	If vacancy still exists	Reservation category at Point No. iv.
4	Reservation category at Point No. iv.	ST Children
	If vacancy still exists	PVTGs
	If vacancy still exists	DNT/NT/SNT
5	Boys' seats shall be de-reserved for Girls' and vice versa as per the criteria given above.	

However, it is expected that dedicated concerted efforts are put in wide publicity, information of the EMRS Scheme & Admission Process and necessary support have been extended to the desirous students.

- Special drives, if required, for filling up of vacant seats in existing EMRSs needs to be conducted.

2.8 Timeline for Lateral entry Admission in EMRSs

(To be fixed by District Administration)

S. No.	EVENT	TIMELINE
1	Conduct of EMRSLT	
2	Declaration and display of provisional selected candidates for class VII onwards.	
3	Admission of eligible candidates of selected list after due verification of documents.	
4	Display of waitlists and Admission of eligible waitlisted candidates after due verification of documents.	
5	Last date of admission for Classes VII, VIII & IX	

Part 3: Sample Forms

3.1 Sample Transfer Certificate

Kindly type the below mentioned text on the Letter Head of School, if the school does not have their own Transfer/ school Leaving Certificate.

1. TC / SLC No.: _____
2. Name of the Student: _____
3. Mother's Name: _____
4. Father's Name: _____
5. Nationality: _____
6. Date of Birth (in Figures): _____
(in Words): _____
7. Aadhar Number of the Student (not mandatory): _____
8. Blood Group of the Student: _____
9. Category of the Student: _____ (General/
SC/ST etc.) Sub-Category of the Student: _____
10. Whether the Student belongs to Divyang Category: _____
(Yes/No) Type & Percentage of Disability: _____
11. Class to which the student was first admitted: _____ Year: _____
12. Class in which the student is presently studying: _____
13. Date of enrolment in the present Class: _____
14. Result through which the student has been enrolled in the present class:
a) Passed and Promoted to Class: _____ Year: _____
b) Detained in the Class: _____ Year: _____
15. Date of last attendance in the school: _____
16. Attendance of the Student till the issuance of TC/ SLC: _____
17. Date of Application for TC/ SLC: _____
18. Date of issue of TC / SLC: _____
19. Has the Student ever been rusticated from the school: _____
If Yes, Reasons of rustication: _____
Reasons for re-admission of the Student in the School: _____
20. General Conduct of the Student: _____

TC/ SLC issued by:

Signature: _____

Name & Designation: _____

TC/ SLC checked & verified by:

Signature: _____

Name & Designation: _____

Signature of the Principal/ Head Master: _____

Name of the Principal/ Head Master: _____

Seal/ Stamp of the School:

Countersignature by Education Officer/ any other Govt./ CBSE Authority:

Signature: _____

Name & Designation: _____

Seal/ Stamp:

3.2 Sample Registration Form

Name of State / UT EMRS Society..... (State)

Class.....

Session.....

Self-Attested
Passport Size colored
Photograph

1.	Name of the Child	
2.	Date of Birth (dd/mm/yyyy)	
3.	Age as on 31.03.20.... Yrs..... Months
4.	Gender (Boy/ Girl/ Transgender)	
	In case of transgender, Orientation towards Boy/	
5.	Aadhar Number / Residence Proof	
6.	Blood Group (if available)	
7.	Reservation Category (as per Admission Guidelines)	
8.	Name of the tribe, if applicable	
9.	Disability Status (Yes/ No)	
10.	Type of Disability and its Percentage	
11.	Resident of Block, Taluka, Tehsil & District	
12.	Father's Name	13. Mother's Name
14.	Name of Guardian	
15.	Occupation	
	Father	
	Mother	
	Guardian	
16.	Native Language/ Mother Tongue	
17.	Class in which currently studying	
18.	Medium of Instruction	
19.	Name of the school attending	
20.	Address for Correspondence along with PIN	

21.	Contact Number	
	Father	
	Mother	
	Guardian	
22.	Class XI only	
	Choice of Stream (Science/Commerce/Humanities)	
	Percentage & Marks Obtained/ CGPA in Class X	
	Subjects Chosen	
23.	Achievements, if any, in	
	Co-curricular Activities	
	Games & Sports	
	Scouts & Guides, NCC, NSS, Adventure Activities	
	Other Activities	
24.	Have you participated in Student Exchange Programme? if yes, give details.	
25.	Options for Admission in EMRSs of the State	
	Option No. 1	
	Option No. 2	
	Option No. 3	
	Option No. 4	
	Option No. 5	
26.	Medium of Instruction for EMRSST/ EMRSLT	
27.	Are you a drop out of any of EMRSs? if yes, furnish details:	Yes / No
	Name of EMRS last studied	
	Year of Drop out	
	Reason for dropping out of EMRS	
28.	Have you ever been rusticated from any School? if yes, furnish details:	Yes / No
	Name of School from where you were rusticated	
	Year of Rustication	
	Reason of Rustication	
29.	I Father / Mother / Guardian of hereby declare the information provided by me in the application form in respect of my child/ ward is true to the best of my knowledge, belief and information.	
30.	Signature(s) / Thumb impression	
	Father / Mother/ Guardian	
	Child	

Acknowledgement Receipt:

1.	Registration Number	
2.	Date	
3.	Class in which admission is sought	
4.	Name of Child	
5.	Father's / Mother's/ Guardian Name	

For Office use:

1.	Registration Number Allotted	
2.	Date	
3.	Class in which admission is sought	
4.	Name of Child	
5.	Father's / Mother's/ Guardian Name	
6.	Eligibility in terms of Age	Eligible / Not Eligible
7.	Documents found attached in respect of	Tick () Mark
	Date of Birth Certificate	
	Aadhar Card / Residence Proof	
	Blood Group Domicile	
	Certificate Reservation	
	Category Disability Certificate	
	Bonafide Certificate from the school currently attending or self-declaration in case of not attending any school but studying at home/ NIOS Registration or Passing Certificate.	
	Achievement in Sports for the students to be admitted under Sports quota	
	For admission in Class XI	
	Class X Mark sheet	
	Certificates for claiming concession in admission	
8.	Score in EMRSST / EMRSLT / % in Class X	
9.	Is the Child drop out of any of the EMRSs	
10.	Has the child ever been rusticated	
11.	Eligible for Admission or Not. In case of non-eligibility, mention reason.	
12.	Signature of Dealing hand	

N:B: Those points which are not applicable to be struck out from the sample forms under Part-3